



# We're Hiring!

## Counselor

### **Purpose:**

To provide compassionate evidenced based services to women receiving residential or outpatient services at ACW.

### **Duties and Responsibilities:**

Counselors conduct phone screens, intakes and ASAM assessments. Counselors work with each of their assigned clients to develop a unique treatment and discharge plans. Counselors maintain a caseload including weekly individual counseling sessions, care coordination services, documentation, and file development. Counselors also conduct evidenced based groups and document group notes in our electronic health record system. Counselors ensure that the program schedule is maintained and help guests and potential clients receive help and/or referrals.

### **Additional Dimensions:**

Working knowledge of substance abuse treatment and recovery. Sensitive to the needs of women in treatment and women with mental health struggles. Experience working with diverse populations, such as homeless women, battering and incest survivors, incarcerated women, and women with diverse sexual orientations. Ability to work in a community-based setting which utilizes team approach. Must be reliable, prompt, willing to learn and flexible.

### **Qualification Requirements:**

AA Degree in Human services, or related field desirable. Degree may be substituted with high school degree and 3 years of experience in substance abuse treatment. Registration or certification in substance abuse from accredited institution. Computer literate. Strong oral and written communications skills. Must have a valid California driver's license or Identification. If recovering from substance abuse, must have minimum of 3 years clean and sober. Need not to be recovery to apply. English/Spanish speaking are encouraged to apply.

### **ACW Brief Description**

The Alcoholism Center For Women (ACW) has been a substance abuse treatment facility for women for over 50 years. Our programs began in 1974 and were the first programs on the west coast to provide shelter and substance abuse for women. Over the years, ACW evolved into a gender responsive trauma informed evidenced-based drug and alcohol CARF accredited, ASAM certified, State licensed substance abuse facility. ACW has been selected 4 years in a row as one of the best addiction centers in the county! Our 32-bed residential, Intensive Outpatient Treatment, Outpatient Program, Contingency Management and Enhanced Care Management Programs all provide individualized patient centered treatment plans. Domestic Violence/Trauma Therapy, Family Therapy, Health and Wellness are all available for our clients to help them obtain and maintain sobriety and implement our mission is to empower women to make new choices for positive futures.

We are located in beautiful turn-of-the-century homes that are designated Los Angeles city monuments. Our buildings act as a beacon of hope for the women and surrounding Pico Union area of Los Angeles. We have a dedicated service history, a dynamic present, and a hopeful future. We hope you will join our team.

Please contact:  
Patrick Hausfeld, ACW HR Specialist

📞 (213) 381-8500 ext. 303  
✉️ [Phausfeld@acwla.org](mailto:Phausfeld@acwla.org)  
🌐 [acwla.org](http://acwla.org)

# ACW